

Fire Evacuation Procedures

- If you find a fire, sound the alarm at the call points.
 - Person hiring the hall gather everyone together and lead out of the building by the safest exit.
 - Someone to check that the kitchen, toilets, storeroom have been evacuated.
 - Ensure all fire doors are closed to prevent further spread of fire.
 - Lead everyone through the closest and safest fire exit and lead them safely to the GRASS VERGE AT THE REAR OF THE OLD CAR PARK.
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- Where possible check to make sure everyone has evacuated the building.
 - Call the fire service 999. Use What 3 words Windmills/Fruits/Chipper
 - Do not re-enter the building until told to do so by the fire brigade.

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